



SWMS Meeting Minutes

June 20, 2023

General

Note: This board meeting was held via the internet-based Zoom video conferencing application.

The meeting was called to order at 6:00PM by President J. Stoughton.

Attendance: J. Stoughton, L. Haynes, V. Yarberry, J. Colbert, B. Richards, M. Luders, T. Wolicki.

Announcements from the President and Board Members:

- Motion to approve the 5/2023 meeting minutes was shifted to the next board meeting based on A. Sanford not being present.

Treasurer's Report

- A comprehensive treasurer's report is generated by J. Colbert in Excel format, in the form of a monthly, running summary. These documents are sent out separately to the Board. A snapshot is provided below:

Beginning balance for June 2023	\$15,683.99
Deposits	+5,288.65 [membership and entry fees for Suika Race 3]
Withdrawals	-5,872.28 [track rental, transponder rental, worker drinks for Suika Race 1 and Suika Race 2]
Estimated Ending balance Reported for June 2023	\$15,100.36

- Motion to approve the prior treasurers' report was moved and seconded.
- Treasurer's Notes:
 - All expenses paid in full up to the May race.
 - The 2nd of 4 planned insurance installments is scheduled to be paid during July.

Events and Races

- June Race: **SUMMER BREEZE GRAND PRIX, June 3rd and 4th**
 - Chief Steward: B. Richards
 - Race Chair: A. Sanford
 - Quick Report: A. Sanford not present at board meeting, updates to be provided at next board meeting.
 - T. Wolicki reported that there were enough workers to run full circuits both days.
 - A small issue with access to the Suika Circuit ice machine was discovered, however, able to be rectified in time for racing.
 - T. Angone was trained on how to lead flagging and radios in advance to T. Wolicki not being able to attend the July race.
 - On Sunday, an HPDE entry accidentally used a cross-over road during a live HPDE session. Corrective action: use cones to close off cross-over roads.

- July Race: **Suika Super Cup, July 1st**
 - Race Chair: A. Sanford
- August Race: **Fast Heat, August 27th**
 - Race Chair: S. Claunch
- September Race: **Karting Kraziness: September 23rd and 24th**
 - Race Chair: J. Colbert
- October Race: **Miata Mayhem: October 14th and 15th**
 - Race Chair: M. Travers w/ J. Stoughton

Old Business

- None

New Business

- **Sandia BWM Proposal and Discussion:**
 - No news since initial meeting.
- **MSR Registration, Cashless Registration Project:**
 - Financial report in Excel format: J. Colbert to review and work
 - 1st Excel macro has been developed by V. Yarberry to better integrate schedule into timing and scoring software.
 - 2nd Excel macro to build group registration worksheets is in progress.
 - 3rd Excel macro for check-in sheets is in progress.
 - A new laptop has been purchased for registration entries to be able to be entered on race mornings. V. Yarberry selected and purchased laptop, invoice to be submitted next month.
- **Worker Training:**
 - L. Haynes and T. Wolicki working to document minimum training requirements and standards for worker roles.
- **Future Board Meetings:**
 - L. Haynes suggest to resume in-person monthly board and membership meetings. Some members would likely communicate their ideas.
 - Maybe general membership meetings in-person but keep executive board meetings on Zoom.
 - L. Haynes will poll members during upcoming Pueblo race weekend to see what members think.

The meeting was adjourned at 6:49PM

The next Board meeting will be held on 15-Aug-23. See separate upcoming email for Zoom instructions.