



SWMS Meeting Minutes

June 15, 2021

General

Note: This board meeting was held via the internet-based Zoom video conferencing application.

The meeting was called to order at 6:04PM by President G. Sanford.

Announcements from the President and Board Members:

- Motion to approve the 5/2021 meeting minutes was moved and seconded.
- Updated COVID protocols (June Update) were approved and posted per the latest State and CDC guidance.

Treasurer's Report

- A comprehensive treasurer's report is now generated by J. Colbert in Excel format, both as event balance sheet summaries as well a monthly, running summary. These new documents will be sent out separately to the Board. A snapshot is provided below:

Beginning balance for June 2021	\$16,185.51
Deposits	+ \$9,282.75, 623.75, Income from May event
	+2,098.85, Membership income
Withdrawals	- \$8,748.90, May event costs
	-\$2,353.70, Track truck repairs
Estimated Ending balance Reported for June 2021	\$15,930.66 (estimate prior to June Event)

- Motion to approve the prior treasures' report was moved and seconded.
- Treasurer's Notes:
 - Due to the timing of 2021 Board Meetings being prior to most 2021 SWMS events, month-end values are estimates as of the date of the Board meeting. Final financial summaries for each month will be reported in the following month's meeting minutes.
 - The May event had an excellent car count which helped SWMS financials, as well as a good number of membership dues.
 - The Sandia Speedway concession stand was very thankful for the support and sponsored Sunday breakfast and lunch options, many thanks to Highway Supply.

Old Business

- SWMS Protocols and Procedures Updates
 - B. Richards continues to work on Document Control procedure.
 - A. Sanford completed full uploads of SWMS Word and PDF documents to the SWMS web-based share drive location.
- Track Truck Project 2.0
 - The engine was reported as 95% reassembled, thanks S. Marino.

- The truck will be transported from the race track to the shop location by F. Cordova to perform the engine re-installation.
- It was noted that the clutch plates and engine mounts are somewhat unique for the engine/transmission combination.

New Business

- Fire Safety Document and Handout
 - J. Claunch completed a comprehensive, well-designed and organized response plan document to be utilized by corner workers in the event of an on-track fire.
 - It was suggested for the handouts to be laminated and posted at each of the corner stations as quick reference for the SWMS volunteers.
 - S. Claunch agreed to research laminations.
 - The SWMS Board continues to be hopeful that a fire training and first responder event can be coordinated and organized together with Bernalillo County Fire Department for 2022.
- Event Summary and Review: May 22/23 – Sandia #1, “Racing on the Rio Grande III”
 - The abnormally strong winds on Saturday unfortunately required the Saturday schedule to be cut short to spare the corner workers from the miserable weather conditions.
 - Sunday was almost perfect weather.
 - Vic noted that there are some issues with the track timing loop – some car transponders are noted being pick up.
 - SWMS (Vic) and Sandia Speedway will work to troubleshoot and resolve the issue (perhaps something related to the cable from the track to the tower). Vic will forward his diagnosis of the issue and then emails will be forwarded to Charlie.
 - E. Callahan and M. Tribble noted that the new F1 style standing start method for the kart group was very well received by all and the kart group plans to continue this starting format for future races.
 - E. Callahan recommended that the kart group receive a track radio to better coordinate the kart group together with the car groups. Eban to see Tom to get a radio for the next event weekend.
 - Vic noted that a single list of kart group entrants and transponder numbers would really help for the next event.
 - The Student group was one of the largest in recent memory and overall the Student group ran well. It was noted that a small schedule change based on an issue with the Student group could have been better communicated to the Race Weekend Chair, but overall no issues to report.
- Next Event: June 26/27 – Sandia #2, “Summer Breeze Grand Prix III”
 - The first formal announcement was sent and posted online.
 - The plan was to have Competition School together with the full competition and kart race groups, however, it looks like the Competition School will be rescheduled based on schedule conflicts with participants.
 - J. Slenes was happy to help as necessary with Student groups.
 - In keeping with the Grand Prix format tradition, the Sunday races will be 30min.
 - B. Lee agreed to be Steward, K. Adams is not available but D. Porter able to support Pit and Grid. Gate personnel are still needed.
 - A potluck dinner may happen Saturday after racing completes.
 - Marci will be located at the Sandia Speedway track office.

- The Board noted that at some point, a decision on the late season Arroyo Seco possible event will be required.

The meeting was adjourned at 7:23PM

The next Board meeting will be held via Zoom on July 20th. See separate upcoming email for Zoom instructions.