

# SouthWest MotorSport

Road Course Racing New Mexico

A Class for Every Car



## SWMS Processes and Procedures

### Competition Licensing

Background and Related Policies: SouthWest MotorSport, like other race organizations, has a rigorous licensing process. For the safety of all of its members, all SouthWest MotorSport competition drivers must have a current SouthWest MotorSport Competition License, student logbook showing completion of a competition driving course, or current license from

- a Vintage Motorsport Council organization (see note 1, below),
- Sports Car Club of America,
- or the National Auto Sport Association

to participate in our race events. (A Competition License is not required for non-racing activities, such as High Performance Driving School, High Performance Driving Experience, and Lunchtime Touring. Additionally, a SWMS Competition License is not required for participation in Karting race sessions; licensing requirements for Kart racers is administered by the Karting organization.)

Note 1: Vintage Motorsports Council organizations include Rocky Mountain Vintage Racing, Corinthian Vintage Auto Racing, Vintage Auto Racing Association, and many others. See the VMC website for a complete list: [http://www.the-vmc.com/member\\_orgs.htm](http://www.the-vmc.com/member_orgs.htm)

Note 2: Drivers who have racing experience but have a lapsed competition driving license can obtain a SWMS competition license via an abbreviated process, specified below.

Purpose and Scope: The purpose of this document is to specify the process for initially obtaining a SWMS Competition License, as well as for renewing that license. The responsibilities and actions of all parties involved in the process are specified.

#### **Actions and Responsibilities:**

The Driver who has not be previously licensed for competition driving by any organization and who is seeking an initial Competition License must:

- Have a valid driving license/permit issued by their resident state.

- Be an active member of SouthWest MotorSport. The “Application and Renewal of Club Membership” form is in the “Forms” section of the SWMS.org website.
- Have a Driver’s Logbook. To obtain a Driver’s Logbook, provide a suitably sized “headshot” photo and a \$10.00 fee to the SWMS Licensing Registrar.
- Have satisfactorily completed a competition driving course, presented either by SWMS, another acceptable organization such as the various VMC-associated organizations, or a commercial driving school (such as the Bondurant Racing School, Skip Barber Driving School, or other similar enterprise). Satisfactory completion of the SWMS course is documented by an entry to that effect in the Driver’s Logbook by the Chief Competition Driving Instructor. (For information concerning the SWMS course, see the “Competition Driver Training Student Outline” in the Processes and Protocols page of the SWMS website.) Documentation of any other similar course requires evaluation of the applicant’s documentation of that course by the Chief Competition Driving Instructor, with appropriate entry in the Driver’s Logbook. That Driver’s Logbook entry then serves as permission for the Driver to participate in a race group for two or more SWMS weekend events, as specified below.
- Have had a medical examination by a licensed physician, evidenced by a completed and signed “Medical Examination for Auto Racing” form, available in the “Forms” section of the SWMS.org website. A medical form is good for 6 months from the date it is signed by the physician.
- Participate as a race driver in two or more full race group weekends, with “clean” driving (documented in the driver’s logbook by the Race Steward, Chief Competition Driving Instructor, or assigned driving instructor). Issuance of a Competition License is then approved by the Chief Competition Driving Instructor, by entry in the Driver’s Logbook.
- Present to the SWMS Licensing Registrar:
  - current state driver’s license/permit,
  - the Medical Examination form,
  - your Driver’s Logbook documenting satisfactory completion of a competition driving course and participation as a race driver in at least two SWMS weekend events and approval of license issuance by the Chief Competition Driving Instructor,
  - a completed “Application and Renewal of Competition License & Driver Logbook” form,
  - and a \$50.00 Competition License fee

The Licensing Registrar will, using information from the submitted documents and a copy of the photo provided for the Driver's Logbook, create and issue a Competition License.

License Renewal - In order to streamline the licensing procedure and to keep in line with other similar clubs, the SWMS Board has voted to have license renewal for all members due that year to be on the same month starting in March, 2021. Beginning Jan. 1, 2021, any license that requires renewal in 2021 will be due DURING the month of March; from there on all licenses for the following years will be renewed and issued in March. This will be a streamlined procedure and will help SWMS ensure all members are driving on an updated license. This pertains to renewals only; new licenses will be issued at the time of application, but these too will expire in March, 2 years from issue - date of issue doesn't change this. (For example, a Competition License that is issued in June, 2020, will be due for renewal by March 31, 2022, NOT June, 2022.)

A Driver needing to renew a SWMS Competition License must:

- Have a valid driving license/permit issued by their resident state.
- Be an active member of SouthWest MotorSport.
- Have evidence (Driver's Logbook entries or timing sheets) demonstrating that the driver has participated in at least one race within the last two seasons.
- Have had a medical examination by a licensed physician, evidenced by a newly completed and signed "Medical Examination for Auto Racing" form, available in the "Forms" section of the SWMS.org website. A medical form is good for 6 months from the date it is signed by the physician.
- Present to the SWMS Licensing Registrar, **well before March 31**,
  - current state driver's license/permit,
  - the new Medical Examination form,
  - the evidence that shows that you have participated in at least one race event within the preceding two seasons,
  - a newly completed "Application and Renewal of Competition License & Driver Logbook" form,
  - and a \$50.00 Competition License fee

The Licensing Registrar will, using information from the submitted documents and a copy of the photo provided for the Driver's Logbook, create and issue a renewed Competition License.

Drivers who have racing experience but have a lapsed competition driving license from either SWMS or another VMC-affiliated organization can obtain a SWMS competition license by:

- Having a valid driving license/permit issued by their resident state.
- Being an active member of SouthWest MotorSport.
- Having a Driver's Logbook.
- Having a medical examination by a licensed physician, evidenced by a newly completed and signed "Medical Examination for Auto Racing" form, available in the "Forms" section of the SWMS.org website. A medical form is good for 6 months from the date it is signed by the physician.
- Obtaining an evaluation of racing experience by the Chief Competition Driving Instructor. The Chief Competition Driving Instructor will evaluate the driver's racing experience as reflected in the Driver's Logbook and what race training courses the driver attended. The Chief Competition Driving Instructor will also assess how long it has been since the driver's last racing experience and will determine whether the driver will need to attend the competition licensing school or participate in one or more race events under observation. The result of that evaluation will be documented in the Driver's Logbook.
- Participate as a race driver in number of race events specified by the Chief Competition Driving Instructor, if any, with "clean" driving (documented in the driver's logbook by the Race Steward, Chief Competition Driving Instructor, or assigned driving instructor). Issuance of a Competition License is then approved by the Chief Competition Driving Instructor, by entry in the Driver's Logbook.
- Present, to the SWMS Licensing Registrar:
  - current state driver's license/permit,
  - the Medical Examination form,
  - your Driver's Logbook documenting the approval of license issuance by the Chief Competition Driving Instructor,
  - a completed "Application and Renewal of Competition License & Driver Logbook" form,
  - and a \$50.00 Competition License fee

The Licensing Registrar will, using information from the submitted documents and a copy of the photo provided for the Driver's Logbook, create and issue a renewed Competition License.

## References:

Rules and Regulations for Competition Driving, located on the SWMS website, [www.southwestmotorsport.org](http://www.southwestmotorsport.org)

“Competition Driver Training Student Outline”, located on the Processes & Protocols section of the SWMS website, [www.southwestmotorsport.org](http://www.southwestmotorsport.org)

“Application and Renewal of Club Membership” form is located in the Forms section of the SWMS website, [www.southwestmotorsport.org](http://www.southwestmotorsport.org)

“Application and Renewal of Competition License & Driver Logbook” form, located in the Forms section of the SWMS website, [www.southwestmotorsport.org](http://www.southwestmotorsport.org)

“Medical Examination for Auto Racing” form, available in the Forms section of the SWMS.org website, [www.southwestmotorsport.org](http://www.southwestmotorsport.org)

Document Point-of-Contact: SWMS Licensing Registrar (this revision written by Bob Richards and reviewed by Larry Pittsley and Steve Marino).