



## SWMS Meeting Minutes

May 18, 2021

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### General

Note: This board meeting was held via the internet-based Zoom video conferencing application.

The meeting was called to order at 6:07PM by President G. Sanford.

### Announcements from the President and Board Members:

- Motion to approve the 3/2021 meeting minutes was moved and seconded.
- Registration process updates:
  - P.O. Box address for SWMS standardized across all forms.
  - Email address for SWMS standardized across all forms.
  - Payments will be processed via the SWMS bank account on or around the date of the payment.
  - Payment and registration at the track gate remain an option, led by Marci using her standard processes.
  - The validity of entrants during a given SWMS weekend event will be confirmed via wrist bands assigned by Marci.
  - J. Colbert to operate and maintain MotorsportsReg (MSR) registration system.
    - Marci: Registrar role
    - J. Colbert: Financials and event setup role
  - B. Richards agreed to review and make necessary updates to procedures.
  - L. Haynes asked if there is an option in MSR to “bill later”, J. Colbert to review.

### Treasurer’s Report

- A comprehensive treasurer’s report is now generated by J. Colbert in Excel format, both as event balance sheet summaries as well a monthly, running summary. These new documents will be sent out separately to the Board. A snapshot is provided below:

|  |   |
|--|---|
| Beginning balance for May 2021                 | \$15,647.16                               |
| Deposits                                       | + \$2,623.75, MSR payments for May Event  |
| Withdrawals                                    | - \$2,638.90, Insurance Payment           |
| Estimated Ending balance Reported for May 2021 | \$15,632.01 (estimate prior to May Event) |

- Motion to approve the prior treasures’ report was moved and seconded.
- Treasurer’s Notes:
  - Due to the timing of 2021 Board Meetings being prior to most 2021 SWMS events, month-end values are estimates as of the date of the Board meeting. Final financial summaries for each month will be reported in the following month’s meeting minutes.

## Old Business

- SWMS Bylaws Project
  - B. McNeil has completed review and all edits incorporated.
  - 100% SWMS Board vote conducted, approved, and Bylaws now in-place.
  - As an action, A. Sanford to review document storage in online format. Bylaws agreed by Board to be kept a Board-only document.
- Track Truck Project 2.0
  - Engine block scheduled to be complete a local machine shop on 5/21/2021.
  - S. Marino coordinating truck movement to shop for engine installation with F. Cordova.
  - For the May SWMS event, personal worker vehicles will be used.
- 2021 Season License and Member Renewals
  - Due to the long waits for medical appointments and other complications due to COVID, the Board agreed and voted to extend competition licenses (1 year only) on a case-by-case basis for the 2021 season.
- Single Weekend SWMS Membership for Kart Group
  - Board voted and approved to permit the kart group to offer a 1-weekend SWMS membership for \$10.
  - A. Sanford to update and post revised kart entry forms on website.

## New Business

- COVID Day Cooperation with NM Department of Health (DOH)
  - B. Richards noted that the NM DOH will perform a vaccination event at sporting events.
  - NM DOH requires a minimum of 25 guaranteed vaccination recipients to provide services.
  - Based on the short timeline leading up to the May SWMS event, the B. Richards and the Board agreed to withdraw the proposal.
- SWMS Events and COVID Mask Requirements
  - SWMS to adopt the most up-to-date NM DOH and CDC guidance, i.e. fully vaccinated individuals are not required to wear masks when outdoors.
  - Mask wearing remains a completely viable and respected option based on SWMS participant vaccination and comfort levels.
  - SWMS noted that the NM DOH no longer requires the formal COVID requirements of Sandia Speedway (as required during 2020) based on the updated Red/Yellow/Green/Turquoise levels for the track.
  - The Board noted and agreed that the formal SWMS COVID protocol requires updates to match the latest NM DOH and CDC requirements.
    - G. Sanford and S. Marino agreed to review the protocol for uploading to the SWMS website by A. Sanford.
- May 22/23 – Sandia #1, “Racing on the Rio Grande III”
  - Event Coordinator: L. Pittsley
  - Steward: B. Lee
  - HPDS: S. Marino
    - It was noted that six volunteer track workers had been confirmed for the event.
    - Food services will be open both days.

- Sunday may have a dedicated open wheel class based on potential number of open wheel entrants.
- Marci will hold race registration activities indoors, located at/within L. Haynes race hauler.
- E. Callahan proposed that the Kart group test and adopt F1-style standing starts standard to European karting:
  - Eban to source the required lighting equipment.
  - M. Tribble ok with testing and implementing starting method.
  - Board agreed to perform trial starts at lunchtime for review and subsequent approval, under the observations of B. Lee and M. Tribble.
- J. Stoughton noted that in-person board meetings are once again an option, potential location could be M'tucci's at I-25.

The meeting was adjourned at 7:26PM

The next Board meeting will be held via Zoom on June 15<sup>th</sup>. See separate upcoming email for Zoom instructions.